



UN-DESA Division for Sustainable Development Goals

## **Expert Group Meeting on Sustainable Development Goal 17**

*“Harnessing the Means of Implementation through Multi-Stakeholder Partnerships to Drive Transformation Towards Sustainable and Resilient Societies”*

12 June 2018, UNHQ, New York

### **Information Note**

#### **1. Location of Meeting**

The meeting will take place at the below venue of the UNHQ:

- **High-level Plenary (10:00 am – 10:45 am): Conference Room 12**
- **Break-out Round Table on SDG 6,7,11 (11:00 am – 1:00 pm): Conference Room 11**
- **Break-out Round Table on SDG 12, 15 (11:00 am – 1:00 pm): Conference Room D**
- **High-level Plenary Panel Discussion (3:00 pm – 5:00 pm): Conference Room 2**

#### **2. Arrival at the meeting and grounds pass**

**Participants will be able to pick-up their passes on Tuesday morning, 12 June, between 8:30-9:30 am. Representatives of DESA/DSDG will be holding up a sign and handing out passes by the stairs outside the visitor entrance on 46<sup>th</sup> Street and 1<sup>st</sup> Avenue.** Once a pass has been obtained, participants will proceed through a security screening check to the meeting venue through the visitor entrance on 46th Street & 1st Avenue. Please ensure that you have a valid government issued photo ID on you (e.g. driver’s license or passport), and keep it with you at all times. The grounds pass should be visibly worn whenever you are on the UN premises. Please allow up to 30 minutes for mandatory security screening for entering the complex. Please note that for security reasons, only registered and approved participants will receive a personal grounds pass. Lost passes will not be reissued (please also note that information on pass collection is subject to change, and you will be notified by e-mail of any necessary changes).

#### **3. Visa**

Each participant is personally responsible for obtaining necessary entry visa(s) for travel to and from the meeting venue. Please ensure that the necessary arrangements are made in a timely fashion to obtain a US visa, as appropriate. An invitation letter issued by the United Nations has

been sent to you which can be used to support your visa application. Information regarding US visa can be found on this website: <http://usembassy.state.gov/>.

#### **4. Lunch**

Lunch: Participants are invited to purchase their meal at the UN Cafeteria located on the 4th floor of the Secretariat Building, which offers a variety of food at reasonable prices. Alternatively, you may choose to dine at one of the many restaurants located in close proximity to the UN. Should you decide to leave the UN premises, your security badge will enable you to re-enter at any time using the visitor's entrance on 46<sup>th</sup> street and 1<sup>st</sup> avenue. Please note that if you do leave the building you will be required to go through the security screening again to enter.

#### **5. Hotel accommodation**

Participants of the EGM will need to secure hotel accommodation in New York City. All participants are expected to make their own accommodation arrangements. Finding a reasonably priced hotel in New York City can be a challenge, therefore it is recommended that you start as early as possible. You will find a list of hotels in Annex 1 which are located within walking distance of the United Nations. Sometimes, some of these hotels may provide discounted prices for travellers attending UN meetings. A credit card will normally be required for reservation.

#### **6. Local transportation**

All participants are expected to make their own local transportation arrangements. Transportation information for the 3 major airports serving New York City can be found online at [www.panynj.gov/aviation.html](http://www.panynj.gov/aviation.html) or by calling Air-Ride phone: 1-800-247-7433 (toll free number within the U.S.). Yellow New York taxis (approx. \$60 each way) and airport buses (approx. \$17 each way) are readily available from the airports to Grand Central Station, which is walking distance to the United Nations and can be booked online in advance. Local transportation options, including subway, buses, and MetroCard related information can be found at <http://www.mta.info/>. See Annex 2 for more details.

#### **7. Contact persons:**

For queries you may contact:

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## 8. Language

The expert group meeting will take place in English only.

## 9. Facilities

ATMs, American Express travel agency and the UN emergency medical service are all located in the UN Secretariat building.

## 10. Postal services

- United Nations Post Office, Visitor's Lobby 1st Basement (near the Gift Shop)
- US Postal Offices, 884 2nd Ave, New York, NY 10017, Tel: 1-800 275-87775

## 11. Time

For the time difference between New York and your country, please refer to:  
<http://www.whitepages.com.au/wp/search/time.html>  
<http://www.timeanddate.com/worldclock>

## 12. Currency

US Dollar

## 13. Weather

To check for current weather condition in New York, please refer to:  
<http://weather.cnn.com/weather/forecast.jsp?locCode=MANH>

## 14. Tipping:

Restaurant prices do not include service. It is customary to leave a 15-20% tip.

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## Annex 1 - List of Hotels near the United Nations

Note: The UN does not endorse any hotel, however, some may offer UN discounts. The list below is not in any order of preference but proximity to the UN.

- **ONE UN New York – Millennium Hotels**

1 UN Plaza (First Avenue and 44th St.)  
+ 1 212-7581234  
[oneun@millenniumhotels.com](mailto:oneun@millenniumhotels.com)

- **Hampton Inn Manhattan**  
231 E. 43rd St. (between 2nd and 3rd Ave.)  
+ 1 212-897-3385
- **Pod 51**  
230 East 51st St.  
+ 1 212-355-0300  
[www.thepedhotel.com](http://www.thepedhotel.com)
- **Pod 39**  
145 East 39th St.  
+ 1 212 865-5700  
[www.thepodhotel.com](http://www.thepodhotel.com)
- **FITZPATRICK GRAND CENTRAL**  
141 East 44th Street  
+1 212-351-6800  
[www.fitzpatrickhotels.com](http://www.fitzpatrickhotels.com)
- **Wyndham Midtown 45**  
205 East 45th St.  
+ 1 212-867-5100  
[www.wyndham.com/hotels/newyork](http://www.wyndham.com/hotels/newyork)
- **Residence Inn by Marriott**  
148 East 48th St. (between 3rd and Lexington Ave.)  
+1 212-980-1003  
[www.newyorkresidenceinn.com](http://www.newyorkresidenceinn.com)
- **The Lexington**  
511 Lexington Ave at 48th St.  
+ 1 212-755-4400  
[www.lexingtonhotelnyc.com](http://www.lexingtonhotelnyc.com)
- **Hotel Boutique at Grand Central**  
447 Lexington Ave (between 44th & 45th St)  
+1 212-297-0300  
[www.hotelboutiqueatgrandcentral.com](http://www.hotelboutiqueatgrandcentral.com)

- **Club Quarters Grand Central**  
128 East 45th St.  
+1 212-986-6400  
[www.clubquarters.com](http://www.clubquarters.com)
- **Roger Smith Hotel**  
501 Lexington Ave. (between 47th and 48th St.)  
+1 212-755-1400  
[www.rogersmith.com](http://www.rogersmith.com)
- **Vanderbilt YMCA**  
224 E. 47th St.  
+1 212-912-2500  
[www.ymcanyc.org/vanderbilt](http://www.ymcanyc.org/vanderbilt)
- **Carvi Hotel**  
152 East 55th St. (between 3rd and Lexington Ave)  
+1 212-752-0600  
[www.carvihotel.com](http://www.carvihotel.com)
- **Double Tree by Hilton**  
569 Lexington Ave. (between 54th and 55th St)  
+1 212-752-7000  
[www.doubletree3.hilton.com](http://www.doubletree3.hilton.com)
- **Hilton Garden Inn**  
206 East 52nd St.  
+1 212-794-6000
- **Courtyard New York (Midtown East)**  
866 Third Ave. and 52nd St.  
+1 212-644-1300

You might also want to check the following websites to compare options:

[www.areahotelguide.com/new-york-city-hotels.htm](http://www.areahotelguide.com/new-york-city-hotels.htm)

[www.hotels.com](http://www.hotels.com)

[www.priceline.com](http://www.priceline.com)

[www.hotwire.com](http://www.hotwire.com)

[www.expedia.com](http://www.expedia.com)

[www.booking.com](http://www.booking.com)

[www.kayak.com](http://www.kayak.com)

[www.tripadvisor.com](http://www.tripadvisor.com)

## Annex 2 - Transportation

### 1. Taxi Transportation

- The flat rate of taxi cabs from JFK International Airport to Manhattan is around \$65 (including tolls and tips). <http://www.panynj.gov/airports/jfk-taxi-car-van-service.html>
- The fare for a taxi ride to/from Newark International Airport is the amount on the taximeter plus a surcharge of \$5 (may total around \$100). All necessary tolls to and from the destination shall be paid by the passenger. <http://www.panynj.gov/airports/ewr-taxi-car-van-service.html>

### 2. Public Transportation

- From JFK International Airport: AirTrain is a light-rail system that links JFK Airport directly to the Jamaica Station in Queens, New York. It is available every 4 to 10 minutes, and the travel to/from the airport to Jamaica station takes about 12 minutes. The fare costs \$5 each way. To go to Manhattan from Jamaica Station, participants can take either the subway (E, J, Z – \$2.75) or take the Long Island Rail Road train to New York Penn Station (peak time of \$9.00). <http://web.mta.info/mta/airtrain.htm>
- Buses are available at the airports at costs that are lower than taxi fares. <http://www.panynj.gov/airports/jfk-public-transportation.html>
- From Newark International Airport: The AirTrain at Newark International Airport connects to New Jersey Transit trains where trains are available for travel to New York Penn Station in Manhattan. The total cost of the fare from the AirTrain in Newark International Airport to Penn Station is approximately \$18. [http://www.njtransit.com/rg/rg\\_servlet.srv?hdnPageAction=AirportConnectionsTo](http://www.njtransit.com/rg/rg_servlet.srv?hdnPageAction=AirportConnectionsTo)
- Express airport buses that travel to Grand Central Terminal in Manhattan are also available at all the major New York City airports (from JFK, the fare is about \$20). <http://www.panynj.gov/airports/jfk-public-transportation.html>
- The shared taxi-van takes passengers directly from the airport to their hotel. The ride is shared with other passengers. <http://www.panynj.gov/airports/jfk-taxi-car-van-service.html>, <http://www.panynj.gov/airports/ewr-taxi-car-van-service.html>
- Speakers may direct their inquiries at the Ground Transportation Information desk at the airport upon arrival if they wish to use any of these means of transportation.
- JFK: <http://www.panynj.gov/airports/jfk-ground-transportation.html>
- Newark: <http://www.panynj.gov/airports/ewr-ground-transportation.html>

- **There is no departure tax from U.S. airports.**