

**Guidelines for participation in CSD-6**  
**New York, 20 April - 1 May 1998**

Dear Friends and Colleagues,

This Information Note is prepared to provide general guidelines on how your organization can make a contribution to the sixth session of the Commission on Sustainable Development (CSD) that will meet in April 1998.

The CSD, since its creation in follow-up to the Earth Summit in 1992, has been a forum that welcomes broad-based participation of all major group actors. In addition to working within the regular participatory mechanisms set up by the Economic and Social Council, the CSD has also adopted innovative mechanisms, such as special events focusing on a particular major group sector or Dialogue Sessions organized as part of the official programme of the Commission. These experiments have further strengthened the participatory tradition of the CSD and increased major group access to global sustainable development efforts.

In the 1998-2002 cycle, the Commission will be implementing its new work programme adopted by the Special Session of the General Assembly on Agenda 21 Progress Review (Earth Summit+5, June 1997). The new work programme continues to emphasize the important role of major groups in sustainable development and the need to assure that their contributions are included in the related decision making processes.

Maintaining and enhancing the CSD's participatory tradition requires continued commitment of major groups. Without your involvement the sustainable development agenda will have limited success under the best of conditions. We hope that this information note will provide your organization and its constituency with the starting points of to make an impact in the 1998 session and look forward to your active involvement in the year ahead.

**PREPARING FOR CSD6**

1998 will be the sixth session of the Commission on Sustainable Development and its first meeting since the review of progress in implementation of the Rio Commitments by the 19th Special Session of the General Assembly (Earth Summit+5, June 1997). This review adopted the new multi-year work programme for the years 1998-2002. The new work programme is available in full in Annex 1 as a basis on which major group organizations can target their activities to have maximum impact on the international deliberations over the next five years.

A key characteristic of the new work programme is its focus on a selected number of issues including some that are not addressed in detail in Agenda 21. The overall goal of the work program is both to focus the debate on specific issues and to move towards more action, more implementation and a better understanding of the degree to which these actions are effective in moving the global community towards sustainability.

This information note provides more detail on these steps and other modalities for major group participation and contribution.

**The main themes of the 1998 session** Over-riding themes: **POVERTY and CHANGING CONSUMPTION/PRODUCTION PATTERNS FRESHWATER**

**INDUSTRY (as economic sector/major group)**

**EDUCATION/SCIENCE/CAPACITY BUILDING/TECHNOLOGY TRANSFER**

**Steps towards the sixth session:**

<b>Preparation of the Reports</b> (deadline end of December 1997)
<b>Various Intersessional Meetings on Thematic Issues</b> (now through March 1998)
<b>Ad Hoc Intersessional Working Groups of the CSD</b> (23 February - 6 March 1998)
<b>Sixth Session of the CSD</b> (20 April to 1 May 1998)

## **Section 1. REPORTING PROCESS**

The current work programme of the CSD aims to reduce both the number of reports and their length. The sixth session will have before it a total of 9 Secretary-General's reports (SG Reports) of up to sixteen pages each. The main focus of these reports will be recommendations for action. To reflect the complexity of issues covered in the main SG reports, a number of supplementary materials are planned. These materials are also to be brief (about 10 pages long) and are to make a significant contribution to the debate rather than provide general information on a given topic.

## Reporting Deadlines

SG Reports on Industry and Freshwater-- 1 January 1998

Major Group inputs by: **8 December 1997**

Other SG Reports-- 31 January 1998

Major Group inputs by: **9 January 1998**

Background or supplementary materials-- 14 February 1998

Major Group inputs by: **23 January 1998**

### List of SG Reports and their supplementary materials for 1998

(Organizations in parenthesis indicate UN bodies that are Task Managers and/or lead agencies

for a given theme)

#### 1. Report of the Secretary General on Strategic Approaches to **Freshwater** Management

supplementary materials covering financing, transfer of technology (with UNEP and UNIDO); Industry; report of the Harare Expert Group Meeting (see next section for more detail)

#### 2. Report of the Secretary-General on **Industry** and Sustainable Development

supplementary materials covering industry and economic development (by UNIDO); industry and social development (by ILO and DESA); and industry and environmental management (by UNEP)

#### 3. Report of the Secretary-General on **Guidelines for Consumer Protection**

supplementary material covering the report of the Ad Hoc Expert Group to Review the Consumer Guidelines.

#### 4. Report of the Secretary General on the cluster of **Technology Transfer/Capacity Building/Education/Science**

supplementary materials covering transfer of technology; capacity building (UNDP); science (UNESCO); education and awareness raising (UNESCO); report of the Meeting

in the Republic of Korea on publicly funded technologies; case studies on major group partnerships for capacity building at the national/local levels; and case studies on the role of major groups in education.

5. Report of the Secretary-General on **Small Island Developing States (SIDS)**

Addenda covering climate change and sea-level rise (UNEP); management of waste (UNEP); freshwater resources (DESA); land resources (FAO); biodiversity (UNEP); national institutions and administrative capacity (UNDP); regional institutions and technical cooperation (DESA); science (UNESCO) and technology (UNIDO), and human resources (DESA).

6. Status Report on the Implementation of the CSD Work Programme on **Indicators** for Sustainable Development

7. Report of the Secretary-General on an Assessment of **Progress at the National Level**

supplementary materials covering assessment of progress at the national level (summary tables and key coordinating mechanisms/actions); list of official national sustainable development contacts; and study on national mechanisms to support Local agenda 21 processes.

8. Report of the Secretary-General on Modalities for **Regional Exchanges of Information**

9. Report of the Secretary-General on the **Main and Emerging Issues** for the High Level Segment

10. Background paper(s) as updates on the outcomes of activities that will occur after reports are finalized.

Preliminary outline for the report on industry is in Annex 2. For outlines of other reports, please check our WEB site <http://www.un.org/esa/sustdev/csd.htm> regularly. Major group organizations without access to the World Wide Web: contact the Major Group Focal Point or the thematic focal points/task managers listed in Annex 4.

- Inputs from Major Groups to the Reports

The CSD Secretariat welcomes inputs from major group organizations on the topics listed above. Major Groups that wish to make an input should send it in writing (email, fax, or mail) to the appropriate Task Managers or CSD Secretariat Focal Points as provided in Annex 4. The deadline is **8 December 1997**. Inputs received after this date may be

utilized only so far as it is practical given that the SG Reports need to be finalized by the end of December 1997.

**Major Group inputs for the reports should be Brief**

(about 5 pages and not longer than 10 pages)

Relate to **specific experiences** in implementation or monitoring activities under a given theme

Focus on the **lessons learned** or **trends** observed in the course of activities

Highlight possible **policy directions** that can be brought to the attention of the CSD

Making inputs into the reporting process not only helps strengthen the overall analysis on a given issue and increases the validity of the recommendations made, but will also help the CSD Secretariat to further build its data-base of information on major group activities, views and inputs. This database will be the backbone for the analysis of the role and contribution of major groups for the second review of progress to achieve Agenda 21 objectives scheduled for 2002.

## **Section 2. Collection of Success Stories**

In addition to the materials mentioned above, the Division will produce a collection of **success stories** -- that is, activities or projects with tangible results. A collection of Sustainable Development Success Stories were produced for CSD5 and the Special Session of the UN General Assembly. This collection was well received, encouraging the Division to continue with the practice and to focus the stories on the thematic focus of the CSD sessions. The underlying objective in preparing this collection is to demonstrate the sense of 'ownership' for sustainable development and to provide examples of solutions that can be duplicated around the world. These success stories will also be entered into a database to make it more systematically available to major groups and other partners looking for case-studies, examples and cooperation partners.

The Division for Sustainable Development **encourages all major groups** to share examples of their successes and to encourage their partners to do the same. The **outline** for the Success Stories and further detail on how to submit them are available in Annex 3.

## **Section 3. Intersessional Meetings or Consultations on Thematic Issues**

As has been the tradition of the CSD, a number of inter-sessional processes in preparation for the 1998 meeting are in progress. Some are listed below. Additional efforts are being

reported to the CSD Secretariat. Updates will be available on the WEB site or by contacting the CSD Secretariat.

## **Freshwater**

### **Consultations of the ACC Subcommittee with NGOs** (Vienna, Austria, 29 September 1997)

Participants were briefed on the upcoming expert group and other meetings on freshwater and on the preparations for the CSD6. They highlighted the need for enhancing cooperation with NGOs and other major groups and the critical role of NGOs in awareness raising. Views were collected on the Expert Group meeting to be organized in Harare, Zimbabwe. Further detail is available from the Task Manager and/or the Focal Point.

### **Harare Expert Group meeting on Freshwater** (Harare, Zimbabwe, Fourth week of January 1998)

The tentative organization of the meeting involves four Working Groups that will focus on:

- Working Group I: Strategic approaches to integrated water management -- water as a key resource in social and economic development
- Working Group II: Actions related to protect the health and productivity of the environment in relation to freshwater
- Working Group III: Actions at the national, regional and international levels for the generation and efficient utilization of financial resources
- Working Group IV: Actions required to enhance participation and improve the institutional capacity and laws

About 120 participants are expected (Experts representing governments from developing and developed countries -- 40 each-- and up to 40 representatives from UN agencies and major groups). The meeting is organized by the Division for Sustainable Development and the ACC Subcommittee on Water Resources, and hosted by the Government of Zimbabwe. Contact the Task Manager/Focal Point for further information.

**Ministerial Meeting on Water and Sustainable Development**, (France-- exact venue tba, 19-21 March 1998) Organized and hosted by the Government of France.

Other related meetings:

**Fourth Global Forum of the Water Supply and Sanitation Collaborative Council**  
(Manila, The Philippines, 3-7 November 1997)

**International Consultations on Partnerships in the Water Sector for Cities in Africa**  
(Cape Town, South Africa, 8-10 December 1997)

**Education-- Related Meeting**

**International Conference on Environment and Society: Education and Public Awareness for Sustainability** (Thessaloniki, Greece, 8-12 December 1997) Organized by UNESCO. Sponsored by Government of Greece.

## **SIDS**

The review of a number of issues from the SIDS Programme of Action is a continuation of a review process that the CSD started in 1996. These thematic reviews are building towards the overall review of progress in implementing this plan of action to be taken up in 1999. The themes and the lead UN organizations for preparation of the reports are in **Annex 4**.

Related meeting

**Expert Group Meeting on the Vulnerability Index** (December 1997)

Contact the SIDS Unit in the Division for Sustainable Development for further detail.

**Consumption and Production Patterns-- Related Meeting**

**Empowering Consumers for 21st Century: Consumers in Civil Society** (Santiago, Chile, 3-7 November 1997) Organized by Consumers International.

## **Section 4. Ad Hoc Intersessional Working Groups of the CSD and CSD6**

Ad Hoc Intersessional Working Groups

The CSD's Ad Hoc Inter-sessional Working Groups will meet for two weeks from **23 February to 6 March 1998** in New York. It is expected that the focus during one week will be on Freshwater (with exchanges of national experiences on the topic) while the other week will focus on the Role of Industry. The discussions will be based on the SG reports prepared for these topics. It is not yet decided which issue will be discussed first.

Sixth Session of the CSD

The preliminary program for CSD6 is as follows:

<b>Date</b>	<b>morning session</b>	<b>afternoon session</b>
20 April	Introductory statements, Organization of work, Statements on the Ad Hoc Working Groups and other inter-sessional activities	Debate on an issue not dealt with in the Ad Hoc Working Groups (education/technology /science/capacity building cluster)
21 April	INDUSTRY SEGMENT	INDUSTRY SEGMENT
22 April	INDUSTRY SEGMENT	Debate on an issue not dealt with in the Ad Hoc Working Groups (education/technology /science/capacity building cluster)
23 April	Debate on Sustainable Development and SIDS	Parallel drafting groups (no more than two simultaneously)
24 April	Parallel Drafting Groups	Parallel Drafting Groups
27 April	Parallel Drafting Groups	Parallel Drafting Groups
28 April	Parallel Drafting Groups	Parallel Drafting Groups
29 April	HIGH LEVEL SEGMENT	HIGH LEVEL SEGMENT
30 April	HIGH LEVEL SEGMENT	HIGH LEVEL SEGMENT
1 May	HIGH LEVEL SEGMENT	Conclusion of the High Level Segment, Adoption of the Report/decision, agenda of the seventh session; Closure of the sixth session. Followed immediately by the First meeting of the Seventh Session to elect the new Bureau.

This agenda is preliminary and is subject to changes/revisions. Please check our WEB site or contact the CSD Secretariat for updates on the programme. A more near-final version

that includes the side events, special panels and associated events will be available from the CSD Secretariat at the beginning of April 1998.

- **Major group Participation**

Major Groups representatives from organizations that are in consultative status with the Economic and Social Council of the United Nations (ECOSOC), including those in the so-called “CSD-List” of accredited NGOs, can attend CSD6 and its Inter-sessional Working Group meetings. Accredited organizations planning to send representatives should write in advance to the NGO Section (see below) of the Department of Economic and Social Affairs.

### **NGO Section**

**1 United Nations Plaza, 10th Floor,**

**New York, NY, 10017, USA**

**Fax: 212-963-4116 or -9248**

ECOSOC rules on participation of NGOs do not permit representatives from non-accredited NGOs or other major group organizations to participate in this meeting. If you are not certain whether your organization has the required accreditation status, you can check the lists that are available on our Web site or contact the Major Groups Focal Point.

The CSD has been a lively forum of non-governmental participants representing all major groups. Their participation has benefited the inter-governmental debate by infusing new ideas, challenges, and information into the discussions. Major Group participants in the CSD have organized coordinated statements by thematic NGO caucus groups, organized dozens of side events to share experiences, and successfully lobbied for particular initiatives that they felt the CSD should undertake or support. The participatory traditions of the CSD and the need to continue with it have been widely acknowledged.

### **Industry Segment at CSD6**

The Industry Segment scheduled for the first two days of CSD6 is designed to generate dialogue between governments, business and industry representatives, trade unions, NGOs and other participating major groups as well as international organizations present at CSD6. The segment will focus on four topics:

- **Responsible entrepreneurship** (subheadings include voluntary initiatives/codes, partnerships, regulatory framework and reporting)

- **Corporate Management tools** (subheadings include workplace conditions, environmental management systems/ISO 14000, training, social assessment)
- **Technology cooperation and assessment** (subheadings include impact of new technologies, technology choices, capacity building)
- **Water Industry and cleaner production** (subheadings include water management in industry, providing water services).

A small facilitating group -- composed of representatives from the International Chamber of Commerce (ICC), World Business Council for Sustainable Development (WBCSD), International Confederation of Free Trade Unions (ICFTU), the CSD NGO Steering Committee, the Industry and Environment Office of the United Nations Environment Programme (UNEP/IEO), and the Division for Sustainable Development -- is coordinating the preparations. These organizations are taking on the responsibility of consulting with their constituencies and partners to develop position papers on the main topics, identify the individuals to present them, and identify other participants in the Industry Segment. Further information can be obtained by contacting the facilitating organizations (coordinates included in **Annex 4**).

Short papers on the 4 topics above will be prepared from the perspectives of industry (coordinated by ICC), trade unions (coordinated by ICFTU), NGOs (coordinated by the NGO Steering Committee) and the UN (coordinated by UNEP/IEO and the CSD Secretariat). The coordinated effort will produce 16 papers that are conceived as **“dialogue starters”** rather than final products. Drafts of these papers will be available on the Internet early in 1998 to allow interested parties to study them, make comments or prepare their positions in response.

Efforts are underway to arrange for a meeting room that is most conducive to a round-table discussion format to move beyond presentations followed by question/answer periods.

In connection with the Industry Segment an exhibition of environmentally sound technologies and tools, with a focus on freshwater, will be organized. Major Groups are encouraged to contact companies, particularly those in the developing countries, that may have developed sustainable development technologies which deserve to be exposed to an international audience. Contact the CSD Secretariat for further information (see **Annex 4**).

While the Industry Segment is important on its own in terms of enabling greater dialogue at the CSD, it is also an important experiment with regards to other economic sectors/major groups that will be highlighted in the CSD work programme in subsequent years. Upcoming topics in this context include Tourism in 1999, Agriculture in 2000 and Transport/Energy in 2001. The success of the first special segment will help similar future

special segments. The CSD Secretariat strongly encourages all major group organizations and partners around the world to be actively involved in the process to ensure its success.

## **Section 5. Guidelines to Organize SIDE EVENTS**

Many major groups, as well as governments and UN agencies, organize events outside of the regular meeting times throughout the CSD session. These events help increase the opportunities for sharing information, exchanging lessons learned, showcasing various partnerships or initiatives, and training on specific areas which collectively enables and environment of better informed decision making. The CSD Secretariat supports such initiatives to the extent possible.

Based on the experience with side events over the last five years, we have compiled the following guidelines for use of partners that wish to organize such events during the upcoming CSD session or at its Ad Hoc Working Group:

1. **Requests.** You must notify the CSD Secretariat (Major Groups Focal Point) or the NY-NGLS office about your plans as early as possible. (see **Annex 4.**). A form to send in your request is provided in **Annex 5.**

2. **Room allocation.** In order to provide partners from the developing countries with sufficient time to submit their requests for side events, room allocations are not made at the time of receiving the request. CSD Secretariat and NGLS will notify the side event organizers about 1-2 weeks before the start of the meeting with the exact venue of their event. For advance advertisement purposes, the side event organizers should use “UN Headquarters, Conference building, First Basement” as the venue.

3. **Equipment.** Use of slide/video/overhead projectors, sound system or microphones in the meeting rooms, sound recording, electronic presentation systems and so forth can be requested and must be accompanied with a letter indicating that the organizer will cover the related costs. **Conference Services is not permitted to provide such equipment or related services without this written agreement to cover costs.**

4. **Translation.** Language interpretation services are usually not available for side events. On few occasions arrangements have been made to allow interpreters supplied by the organizer of the event to use the translation booths in the conference rooms.

5. **Internet connections.** Some side events involve Internet connections to demonstrate particular Web sites. If your side event requires this notify the CSD Secretariat no later than two weeks before the start of the inter-governmental meeting you are attending so that the necessary electronic hook up can be arranged. The service has cost implications.

**6. Equipment brought into the grounds.** Some side event organizers bring their own electronic equipment to the UN grounds for use during their event. If this is part of your plans, notify the CSD Secretariat at least one week before the start of the meeting you are attending so that necessary arrangements can be made with UN Security.

**7. Distribution of Printed Materials.** Tables in the back of the meeting rooms as well as in the corridors outside the rooms will be available to distribute printed materials. These must be relevant to the agenda of the meeting you are attending. CSD Secretariat reserves the right to remove materials judged to be inappropriate for distribution during the CSD meeting.

**8. Displays and exhibitions.** Unless organized through the appropriate channels, these are not allowed. Exhibitions must be approved in advance by the Exhibits Committee through the CSD Secretariat in the case of the inter-governmental meetings related to the CSD. UN Security and Conference Services will remove unauthorized exhibitions or displays.

**9. Associated Receptions.** Food and drinks are not allowed in the meeting rooms. If your planned side event includes a reception, this must be arranged either through the UN Catering Office or outside the UN compound.

## **Section 6. Participation at the National and Regional Levels**

Although the emphasis in this Information Note is mostly on the sixth session of the CSD and the inter-governmental process, the more tangible actions for sustainable development take place on the ground. Participation of major groups in local, national and regional processes can not be sufficiently emphasized. The following are suggested starting points:

National Sustainable Development Coordination Mechanisms-- many countries have created national councils for sustainable development or similar coordination mechanisms. A number of these mechanisms include major group representatives in their composition. Contact information is available on our Web site or by calling the CSD Secretariat.

National Ministries-- given the topics that are on the agenda of the CSD in 1998, a number of ministries such as those on Education, Industry, Natural Resources, as well as Environment, would be useful sources of information and contacts for major groups to start national campaigns and to generate partnerships

Research and Education Institutions -- national and regional institutions of learning and research as well as private sector Research and Development units can be useful sources of

information. Contacting them for information may also act as generating greater interest among these institutions for sustainable development issues.

Media-- a great deal of awareness raising effort still needs to be made to increase the Media's attention to environmental and developmental issues at the national and regional levels. Persuading television or radio stations to run sustainable development education programs or to cover local sustainable development initiatives help both the local heroes and the global process working towards a sustainable world.

National offices of UN programmes-- the United Nations has national information centers as well as staff of various specialized agencies and funds stationed in developing countries and in countries-in-transition to assist the governments and communities on a number of issues related to sustainable development. By definition these offices are mandated to assist major groups at the national level by providing information, enabling and catalyzing partnerships, facilitating contacts and in some cases by providing financial assistance to local programmes. Making and maintaining contacts with these offices is an excellent way to stay informed and to stay 'in the loop'.

Regional Economic Commissions of the United Nations (see **Annex 4** -- the five regional economic commissions have been committed partners in the Agenda 21 implementation and monitoring process. They frequently organize regional consultation meetings, seminars or workshops on specific sustainable development themes and catalyze partnerships at the regional level. Major Group actors are encouraged to make contact with the Regional Commissions in this context.

**Annex 1 CSD WORK PROGRAMME 1998-2002** Throughout the five year programme **POVERTY** and **CHANGING CONSUMPTION AND PRODUCTION PATTERNS** are overriding issues.

Year	• Themes
1998	<b>FRESHWATER MANAGEMENT</b> <b>TRANSFER OF TECHNOLOGY/ CAPACITY-BUILDING/ EDUCATION/SCIENCE</b> <b>INDUSTRY</b> <b>Sustainable Development of SIDS</b>
1999	<b>OCEANS AND SEAS</b> <b>CONSUMPTION AND PRODUCTION PATTERNS</b> <b>TOURISM</b>

	<b>Comprehensive review of the Programme of Action for the Sustainable Development of SIDS.</b>
<b>2000</b>	<b>LAND RESOURCES FINANCIAL RESOURCES/ TRADE AND INVESTMENT/ ECONOMIC GROWTH AGRICULTURE Day of Indigenous People</b>
<b>2001</b>	<b>ATMOSPHERE; ENERGY INFORMATION FOR DECISION-MAKING AND PARTICIPATION INTERNATIONAL COOPERATION FOR AN ENABLING ENVIRONMENTENERGY; TRANSPORT</b>
<b>2002</b>	<b>Comprehensive review of Agenda 21 implementation (Earth Summit +10)</b>

During this cycle of five-years, the Division for Sustainable Development is considering a number of special events to highlight specific major group sectors or the role of major groups in general in relation to the thematic issues. Among these tentative ideas are a Day of NGOs (1999), a Day of Farmers (2000), a Day of Scientists (2001); panel discussions on the role of major groups in tourism, financing participation, and participation in national coordination; as well as special studies on the role and contribution of major groups under the thematic issues. CSD Secretariat welcomes comments on these tentative ideas and invites your suggestions for other similar special events we might undertake jointly.

## **Annex 2**

### **Outline for the Secretary-General's Report on Industry**

(This report is coordinated by the CSD Secretariat with three UN Agencies taking the lead for the three main sections. The latter are indicated in parentheses)

## **INTRODUCTION**

### **A. INDUSTRY AND ECONOMIC DEVELOPMENT (UNIDO)**

- I. The role of industry in development strategies
- II. Policy Challenges for Governments
  - a. policy reforms for sustainable growth

- b. creating a climate for sustainable entrepreneurship
  - c. attracting foreign direct investment and technology transfer
  - d. major lessons from the experience of individual economies
- III. Policy challenges for the international community
- a. harmonizing trade and environmental policies
  - b. multilateral agreements on investment

## **B. INDUSTRY AND SOCIAL DEVELOPMENT (ILO)**

- I. Human development and economic growth
- II. Policy challenges for governments
  - a. balancing enterprise profitability and human welfare
  - b. emerging issues
- III. Policy challenges for the international community
  - a. follow up to the Copenhagen Summit on issues related to industry
  - b. emerging issues

## **C. INDUSTRY AND ENVIRONMENTAL PROTECTION (UNEP/IEO)**

- I. Environmental sustainable industrial development
- II. Industrial waste emissions, environmental impacts and cleaner production
  - a. waste emissions
  - b. environmental impacts of waste emissions
  - c. technological opportunities for reducing environmental damage
- III. Policy challenges for governments
  - o national policy measures
    - 1. integration of environmental and industrial policy
    - 2. new approaches to fiscal policy and competitiveness
    - 3. tradable emission permits
  - Policy challenges for the international community
    - a. harmonization of environmental policies
    - b. trade in hazardous wastes
    - c. counteracting adverse impacts of eco-labelling requirements
    - d. environmental management standards

### **Annex 3 Outline for the Success Stories**

Name of the	
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Project	
Location of the Project	(community, town, city, country, region...)
Responsible Organization	name of the key organization that implemented the project. If the project involved multiple organizations, list those as 'partners'.
Description	A brief description of the project including information on why the project was undertaken, who was involved and how cooperative arrangements were negotiated, the starting and completion dates, and funding sources.
Sustainable Development issues addressed	Indicate which thematic focus area of CSD6 is addressed by the project.
Results achieved	Describe the tangible outcomes of the project. Be as specific as possible. Keep in mind that the results described is key in replication of a project or a activity by others.
Lessons learned	These could be on environmental protection gains, positive social and economic changes in the community where the project/activity was undertaken, institutional and capacity building issues etc. This section is perhaps the most crucial in terms of replicating similar successes around the world while avoiding mistakes others have made and learned from.
Address/contact names	This is necessary for readers to contact your organization in order to learn more about the activity/project you have submitted. Provide all the relevant information such as telephone and fax numbers, e-mail address, and web-page address if available.

Success stories should each be no longer than 2 pages. One organization can submit multiple success stories. The Division for Sustainable Development will select the 50 to publish on the WEB site and to distribute in print at CSD6. Selection will be based primarily on the information provided in the **Results Achieved** and **Lessons Learned** sections.

Please send your stories of success to Ms. Federica Pietracci, mailing address: DSD, 2 UN Plaza DC2-2256, fax number: (212) 963 1267.

The deadline for submitting success stories is **30 January 1998**. Entries received after this date may not be included in the selection process.

#### **Annex 4 LIST OF USEFUL CONTACTS**

##### **CSD Secretariat**

Address: Division for Sustainable Development, UNDESA

2 United Nations Plaza, 22nd Floor

New York, NY, 10017, USA

Fax numbers: 212-963-1267, -4260, -1795;

General Email: [dsd@un.org](mailto:dsd@un.org)

For inquires related to **Major Groups**

Ms. Zehra Aydin-Sipos, Major Groups Focal Point

Tel: 212-963-8811

Fax: 212-963-1267

For inquires related to **organizational matters** of CSD6

Mr. Andrey Vasilyev, Special Assistant of the Director

Tel: 212-963-4959

Fax: 212-963-4260

##### **DESA NGO Section (for accreditation related inquiries)**

Address: 1 United Nations Plaza, 10th Floor

New York, NY, 10017, USA

Fax: 212-963-9248 or -4116;

**UN Non-Governmental Liaison Services -- New York Office**

Address: 866 UN Plaza, Room 6010A, New York, NY, 10017, USA

Tel: 212-963-3125;

Fax: 212-963-8712;

**CSD NGO Steering Committee**

NGOs from the South contact: Ms. Esmeralda Brown, Southern Co-Chair

Address: c/o Service for Peace and Justice in Latin America (SERPA)

777 UN Plaza, 11th Floor, New York, NY 10017

Tel: 212-682-3633;

Fax: 212-682-5354

NGOs from the North contact: Mr. Felix Dodds, Northern Co-Chair

Address: c/o UNED-UK, 3 Whitehall Court, London, SW1A 2EL, U.K.

Tel: 44-171-930-2931;

Fax: 44-171-930-5893;

Email: [UNA@MCR1.poptel.org.uk](mailto:UNA@MCR1.poptel.org.uk)

**List of Task Managers, CSD Secretariat Focal Points, or Lead Agencies for issues on CSD6 agenda.**

TM= Task Manager, FP= Focal Point.

Where DESA is listed as the TM, the activities are carried out by the Division for Sustainable Development -DSD.

## **Chapter 2: Trade and Environment**

TM: UNCTAD FP in UNCTAD: Mr. Rene Vossenaar,

tel: 4122-917-5679,

fax: 4122-734-6011,

FP in DSD: Mr. Kenneth Ruffing

tel.: 212-963-4669,

fax: 212-963-4260,

## **Chapter 3: Combating Poverty**

TM: DESA FP in DSD: Mr. Ralph Chipman

tel.: 212-963-5504,

fax: 212-963-4260,

## **Chapter 4: Changing Consumption Patterns**

TM: DESA FP in DSD: Mr. Erik Brandsma

tel.: 212-963-0013,

fax: 212-963-4260,

## **Chapter 5: Demographic Dynamics**

TM: UNFPA, FP in UNFPA: Mr. Hedi Jemi

tel: 212-297-5286,

fax: 212-297-4915,

FP in DSD: Mr. Kenneth Ruffing

tel.: 212-963-4669,

fax: 212-963-4260,

**Chapter 6: Health**

TM: WHO FP in WHO: Dr. W. Kreisel

tel: 4122-791-3583/2/3567,

fax: 4122-791-4849,

FP in DSD: Mr. Frederico Neto

tel.: 212-963-4826,

fax: 212-963-1795,

**Chapter 7: Human Settlements**

TM: UNCHS FP in Habitat: Mr. M. Hildebrand

(Habitat)

tel: 254-2-623-207,

fax: 254-2-624-264,

FP in DSD: Ms. Zehra Aydin-Sipos

tel: 212-963-8811,

fax: 212-963-1267,

**Chapter 8: Integrating Environment and Development in Decision Making**

TM: DESA FP in DSD: Ms. Hiroko Morita-Lou

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**Annex 5**

**Form to Request Side Events**

Name of requesting Organization:

---

Contact Person:

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Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Title of Event:

---

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Preferred dates

(Side events can take place during the following time slots: 1:15- 2:45 pm and 6-8 pm.  
Please indicate your preferred time slot along with the preferred dates)

1. date..... time slot.....

2. date..... time slot.....

3. date..... time slot.....

Expected Number of participants: \_\_\_\_\_

Equipment needs:

Slide projector \_\_\_ Overhead projector \_\_\_

Video projector with TV \_\_\_ Foldable Screen \_\_\_

Computer projection hook up \_\_\_ Sound \_\_\_

Sound recording \_\_\_

Other \_\_\_\_\_

The ..... (name of the organizer) will cover the costs related  
to the use of above equipment and services. signed by

**Please return by fax to 212-963-1267 (CSD Secretariat) or 212-963-8712 (NGLS-  
NY)**