

Developing Partnerships for the Sustainable Development Goals in support of the reviews of the High-level Political Forum - Asia and Pacific

9 AM – 6.15 PM, 28 November 2016, Meeting Room F of the United Nations Conference Centre (UNCC)
at UN-ESCAP

Logistics Note

Date and venue

The event is taking place in Meeting Room F of the United Nations Conference Centre (UNCC), at UN-ESCAP Headquarters, in Bangkok, Thailand, on 28 November, 2016, from **9 AM – 6.15 PM**. The meeting is being organized by the Division for Sustainable Development (UN-DESA) in collaboration with Economic and Social Commission for Asia and the Pacific (ESCAP) and United Nations Office for Partnerships (UNOP).

Address:

United Nations Conference Centre (UNCC)
The United Nations Building
Rajadamnern Nok Avenue
Bangkok 10200, Thailand

Programme & Format

The programme consists of four inter-related sessions:

1. Innovative approaches of partnerships in tackling SDGs
2. Governance models of partnerships, accountability and stakeholder engagement
3. National enabling environments for fostering effective partnerships
4. Partnership engagement with 2030 Agenda follow-up and review processes

Concept note & Issues Note, as well full programme, is available at:

<https://sustainabledevelopment.un.org/sdinaction/Developing-Partnerships-for-SDGS-Asia-Pacific>

Each session is facilitated by a Moderator. At the beginning of each session, the moderator will make short opening remarks to introduce the subject with a few bullet point-style messages. The moderator will then briefly introduce the panellists and give them the floor.

Each panellist will make a brief presentation of seven minutes maximum, which should focus on the subject of the individual session, be informal and frank. They should avoid long descriptions of issues or

policies and, instead, identify things such as a key lessons learned, policy implications, and challenges at hand.

Following the presentations, the moderator will open up the floor for an open interactive dialogue with all participants. Interventions should be limited to three minutes, and as with panellists, we urge them to be informal, focused, and frank.

Seating arrangements

The meeting will have marked seating for the panellists, and open seating for all other participants.

Context

The event will take place on the margins of the United Nations Economic and Social Commission for Asia and the Pacific (ESCAP) SDG Week, which runs from 28 November – 2 December 2016. ESCAP SDG Week is a five-day event that will create a unique opportunity to bring together stakeholders from government, academia, the international community, civil society and the private sector and provide them with an enabling environment for knowledge sharing and engaging in technical level discussions on different aspects of the 2030 Agenda for Sustainable Development and the opportunity to provide feedback on the support required from ESCAP and other development partners as they prepare to implement the 2030 Agenda for sustainable Development at the national level. More information on the SDG week: <http://www.unescap.org/events/escap-sdg-week>

Grounds pass to venue

In order to access to the UN ESCAP premises, a photo badge will be provided to you on the day of the event.

Upon arrival at the United Nations Conference Centre (UNCC), participants are requested to obtain their meeting badges with photo at the registration counter, located on the ground floor, UNCC. Please pick up your badge on **28 November 2016 between 8.00 AM and 8.30 AM**. A government issued identification card will be needed to receive your badge.

If you are accompanied by a colleague or an assistant, kindly provide us (goranssono@un.org) with the full names by the latest **18 November 2016**.

Participants

The event will include about 70 representatives of partnership experts, partnership practitioners, representatives from public and private sectors, UN system, civil society and academia.

Lunch

There will be a lunch break from **1 PM to 2.30 PM**.

Catering services are available at the cafeteria, which is located on level 1 of UNCC, from 1100 to 1400 hours for lunch. The Rajapruek Lounge, on the ground floor of UNCC, is open from 0700 to 1700 hours on Monday through Thursday, and from 0700 to 1900 hours on Friday. The canteen, on the ground floor of the Service Building, is open from 0700 to 1300 hours. In addition, a Coffee Corner, which serves sandwiches, pastries, coffee, tea and soft drinks, is located on level 1, UNCC and is open from 0700 to 1700 hours.

Transport from and to Airport

Participants should make their own transportation arrangements from Suvarnabhumi Airport to their respective hotels. Limousine, metered-taxi and bus services are readily available at the airport. Detailed information about Suvarnabhumi Airport can be found at: <http://www.suvarnabhumiairport.com>.

To avail themselves of the airport limousine service, it is strongly recommended that participants contact only the authorized officials at the counters located in the airport arrival zone. These officials will issue a ticket for the assignment of a limousine for transporting passengers to the desired destination, upon request. The airport limousine service counters are located on the second floor at Baggage Claim and Arrival Hall exits, channels A, B and C. For public taxi, participants are advised to proceed to the first floor of the Passenger Terminal, between exit doors 4 and 7, outdoor area, where they will find automatic dispensing machines from which they can collect a queuing ticket for a public taxi. In addition to toll fees, there is a 50 Baht surcharge to be added to the meter charge from airport to the city.

Transport to Conference Centre

Some hotels, including Royal Princess Hotel, provide complimentary transport, according to fixed schedules, to and from the UNCC. Otherwise, participants must make their own transport arrangements in order to attend meetings.

Internet services

Free wireless internet access is available in all conference and meeting rooms and in the public areas of the UNCC. No password is required.

Hotels and accommodation

The following hotels, located relatively close to ESCAP, are recommended. The room rates indicated below are inclusive of service charge and value added tax.

Name and address	Driving distance to UNCC (min.)	Room type	Daily room rates (Baht)	
			Single	Double
<p>Shangri-La Hotel *****</p> <p>89 Soi Wat Suan Plu, New Road</p> <p>Bangkok</p> <p>Tel: +66.2.2367777</p> <p>Fax: +66.2.2368579</p> <p>E-mail: thiptera.tanthasri@shangri-la.com</p> <p>Website: http://www.shangri-la.com</p> <p>Contact person:</p> <p>Ms. Thiptera Tanthasri</p>	30-40	Deluxe Room	3,600 ^{a/c}	4,100 ^{a/c}
<p>The Sukosol *****</p> <p>477 Si Ayuthaya Road, Phayathai</p> <p>Bangkok</p> <p>Tel: +66.2.2470123</p> <p>Fax: +66.2.2470165</p> <p>E-mail: ratchanikrit@sukosolhotels.com</p> <p>Website: http://www.sukosolhotels.com</p> <p>Contact person: Ms. Ratchaneekrit Khankath</p>	15-25	Deluxe	2,700 ^{a/c}	2,900 ^{a/c}

Name and address	Driving distance to UNCC (min.)	Room type	Daily room rates (Baht)	
			Single	Double
<p>Amari Watergate Hotel & Spa *****</p> <p>847 Petchaburi Road</p> <p>Bangkok</p> <p>Tel: +66.2.6539000 Ext. 5122</p> <p>Fax: +66.2.6539045</p> <p>E-mail: sutrapat.k@amari.com</p> <p>Website: http://www.amari.com/watergate</p> <p><i>Contact person:</i></p> <p>Ms. Sutrapat Kumwan</p>	20-30	Deluxe	3,000 ^{a/c}	3,200 ^{a/c}
<p>Pullman Bangkok Kingpower *****</p> <p>8 Rangnam Road, Kweag Thanon-Phayathai, Rachathewi</p> <p>Bangkok</p> <p>Tel: +66.2.6809813</p> <p>Fax: +66.2.6809998</p> <p>E-mail: ssm@pullmanbangkokkingpower.com</p> <p>Website: http://www.pullmanbangkokkingpower.com</p> <p><i>Contact person:</i></p> <p>Ms. Darunee Khongbhakdee</p>	20-25	Superior	3,055 ^{a/c}	3,269 ^{a/c}
		Deluxe	3,376 ^{a/c}	3,590 ^{a/c}
		Executive	4,018 ^{a/c}	4,232 ^{a/c}
		Executive suite	5,088 ^{a/c}	5,302 ^{a/c}

Name and address	Driving distance to UNCC (min.)	Room type	Daily room rates (Baht)	
			Single	Double
<p>Anantara Siam Bangkok Hotel *****</p> <p>155 Rajadamri Road</p> <p>Bangkok</p> <p>Tel: +66.2.1268866</p> <p>Fax: +66.2.2539195</p> <p>E-mail: sarochinee_na@anantara.com</p> <p>Website: http://siam-bangkok.anantara.com</p> <p><i>Contact person:</i></p> <p>Ms. Sarochinee Napapong</p>	30	Deluxe	3,900 ^{a/c}	4,600 ^{a/c}
<p>Crowne Plaza Bangkok *****</p> <p>Lumpini Park Hotel</p> <p>952 Rama 4 Road</p> <p>Bangkok</p> <p>Tel: +66.2.6329000</p> <p>Fax: +66.2.6329001</p> <p>E-mail: chalita.chokvanit@ihg.com</p> <p>Website: http://www.crowneplaza.com</p> <p><i>Contact person:</i></p> <p>Ms. Chalita Chokvanit</p>	30	Superior	3,700 ^{a/c}	3,700 ^{a/c}

Name and address	Driving distance to UNCC (min.)	Room type	Daily room rates (Baht)	
			Single	Double
Novotel Bangkok on Siam Square **** 392/44 Siam Square Soi 6 Rama 1 Road Pathumwan Bangkok Tel: +66.2.2098888 Fax: +66.2.2551824 E-mail: h1031-sl1@accor.com Website: http://www.novotelbkk.com/unitednations/ <i>Contact person:</i> Ms. Jarunun Sripromma	30	Standard	3,414 ^{a/c}	3,767 ^{a/c}
		Superior	4,002 ^{a/c}	4,355 ^{a/c}
		Executive Premier Floor	5,179 ^{a/c}	5,179 ^{a/c}
Royal Princess Larn Luang Hotel **** 269 Larnluang Road Bangkok Tel: +66.2.2813088 Fax: +66.2.2801314 E-mail: benjarat@royalprincesslarnluang.com Website: http://www.royalprincesslarnluang.com <i>Contact person:</i> Ms. Benjarat Rusakul	5-10	Superior	2,800 ^{a/b/c}	3,000 ^{a/b/c}
		Deluxe	3,400 ^{a/b/c}	3,600 ^{a/b/c}
Grand China Hotel ****	15-20	Deluxe	2,500 ^{a/b/c}	2,700 ^{a/b/c}

Name and address	Driving distance to UNCC (min.)	Room type	Daily room rates (Baht)	
			Single	Double
<p>215 Yaowarat Road</p> <p>Bangkok</p> <p>Tel: +66.2.2249977, +66.2.2247997</p> <p>Fax: +66.2.2247999</p> <p>E-mail: phetanong@grandchina.com</p> <p>Website: http://www.grandchina.com</p> <p>Contact person:</p> <p>Ms. Phet-Anong Naksuthi</p>				
<p>Prince Palace Hotel ****</p> <p>488/800 Bo Bea Tower</p> <p>Damrongrak Road, Klong Mahanak</p> <p>Bangkok</p> <p>Tel: +66.2.6281111</p> <p>Fax: +66.2.6281000</p> <p>E-mail: wannajit@princepalace.co.th</p> <p>Website: http://www.princepalace.co.th</p> <p>Contact person:</p> <p>Ms. Wannajit Chulamakorn</p>	10-15	Superior	1,700 ^{a/b}	1,900 ^{a/b}

Name and address	Driving distance to UNCC (min.)	Room type	Daily room rates (Baht)	
			Single	Double
<p>Siam @ Siam Design Hotel ****</p> <p>865 Rama 1 Road, Wangmai, Patumwan Bangkok</p> <p>Tel: +66.2.2173000 Ext. 1103 Fax: +66.2.2173030 E-mail: assist.dos2@siamatsiam.com Website: http://www.siamatsiam.com</p> <p>Contact person: Ms. Natkhanit Chirawacharanant</p>	15-20	Superior	3,200 ^{a/c}	3,500 ^{a/c}
<p>Nouvo City Hotel ****</p> <p>2 Samsen 2, Samsen Road, Banglumphu, Pranakorn Bangkok</p> <p>Tel: +66.2.2827500 Ext. 0110 Fax: +66.2.2821243 E-mail: adam@nouvocityhotel.com Website: http://www.nouvocityhotel.com</p> <p>Contact person: Mr. Adam Phadungsilp</p>	5-10	Superior Deluxe Grand Deluxe	1,600 ^{a/b/c} 1,900 ^{a/b/c} 2,200 ^{a/b/c}	1,800 ^{a/b/c} 2,100 ^{a/b/c} 2,400 ^{a/b/c}

Name and address	Driving distance to UNCC (min.)	Room type	Daily room rates (Baht)	
			Single	Double
<p>Riva Surya – Bangkok ****</p> <p>23 Phra Arthit Road</p> <p>Bangkok</p> <p>Tel: +66.2.6335000</p> <p>Fax: +66.2.6335050</p> <p>E-mail: info@rivasuryabangkok.com</p> <p>Website: http://www.rivasuryabangkok.com</p> <p>Contact person:</p> <p><i>Ms. Thannaree Ketkaew</i></p>	10-15	<p>Urban</p> <p>Riva</p> <p>Deluxe</p> <p>Premium</p>	<p>3,340^{a/c}</p> <p>3,902^{a/c}</p> <p>4,347^{a/c}</p> <p>4,647^{a/c}</p>	<p>3,630^{a/c}</p> <p>4,222^{a/c}</p> <p>4,667^{a/c}</p> <p>5,027^{a/c}</p>
<p>NANDA Heritage Hotel****</p> <p>632 Wisut Kasat Road, Pranakorn, Bangkok</p> <p>Tel: (66-2) 2822900</p> <p>E-mail: info@nandaheritage.com</p> <p>Website: www.nandaheritage.com</p> <p>Contact person:</p> <p>Mr. Kongpang Ounsri</p>	5 (in walking distance)	Superior	1,800 ^{a/b/c}	1,800 ^{a/b/c}
<p>Trang Hotel ***</p> <p>99/1 Wisutkasat Road</p> <p>Bangkok</p>	5-10	<p>Superior</p> <p>Superior Premium</p>	<p>1,400^{a/b}</p> <p>1,600^{a/b}</p>	<p>1,400^{a/b}</p> <p>1,600^{a/b}</p>

Name and address	Driving distance to UNCC (min.)	Room type	Daily room rates (Baht)	
			Single	Double
Tel: +66.2.2822141-4 Fax: +66.2.2803610 E-mail: reservations@tranghotelbangkok.com Website: http://www.tranghotelbangkok.com Contact person: Ms. Thongtem Lerknawapairoj		Deluxe	1,800 ^{a/b}	1,800 ^{a/b}
Hotel Dé Moc (former Thai Hotel) *** 78 Prajatipatai Road Bangkok Tel: +66.2. 6292100-4 Fax: +66.2.2801299 E-mail: rsvn@buddyhotelsresorts.com Website: http://www.hoteldemoc.com Contact person: Mr. Sonthi Saiklai	5-10	Standard	1,300 ^{a/b*}	1,500 ^{a/b*}
		Superior	1,500 ^{a/b*}	1,700 ^{a/b*}

- a. *Inclusive of daily American breakfast, service charge and government tax.*
- b. *Complimentary transport services provided according to fixed schedules, from the hotel to UNCC in the morning and back to the hotel in the evening.*
- *Hotel Dé Moc has one-way transfer from hotel to UNCC.*
- c. *Free Internet access.*

Travel Advisory

On 13 October 2016 the death of His Majesty King Bhumibol Adulyadej, who was highly revered by the people of Thailand, was announced. During the official mourning period of one year, Thai citizens are encouraged to wear black and others may also choose to do so. Visitors are advised to be respectful of Thai customs and may choose to wear black or plain, modest clothing. There has also been a suspension of celebratory and many entertainment activities for the 30-day period following the King's passing. Thailand has laws against making negative comments about the monarchy. These laws are strictly enforced and are applicable to spoken, written and electronic communication, including social media, as well as gestures.

Weather

The weather in Bangkok is usually warm and humid. Light tropical clothing would be appropriate. The conference rooms where the meetings are to be held are air-conditioned and the temperature is maintained in the range of 23-24 degrees Celsius (73-75 degrees Fahrenheit).

Health and vaccination

Upon arrival at the port of entry in Thailand, participants who are nationals of or have traveled from/through countries listed below, which have been declared Yellow Fever infected areas, must provide an International Health Certificate proving that they have received a valid Yellow Fever vaccination at the Health Control Office upon arrival before proceeding to immigration. A valid vaccination certificate means that the vaccine was administered at least 10 days prior to travel to the affected country. The International Health Certificate must also be submitted together with the visa application form.

The countries/areas listed below have been declared yellow fever infected areas:

- | | |
|-----------------|----------------|
| 1. Angola | 24. Guyana |
| 2. Argentina | 25. Kenya |
| 3. Bolivia | 26. Liberia |
| 4. Brazil | 27. Mali |
| 5. Benin | 28. Mauritania |
| 6. Burkina Faso | 29. Niger |
| 7. Burundi | 30. Nigeria |
| 8. Cameroon | 31. Panama |

- | | |
|----------------------------------|-------------------------|
| 9. Central African Republic | 32. Paraguay |
| 10. Chad | 33. Peru |
| 11. Colombia | 34. Rwanda |
| 12. Republic of Congo | 35. Sao Tome & Principe |
| 13. Cote d'Ivoire | 36. Senegal |
| 14. Democratic Republic of Congo | 37. Sierra Leone |
| 15. Ecuador | 38. Somalia |
| 16. Equatorial Guinea | 39. Sudan |
| 17. Ethiopia | 40. Suriname |
| 18. French Guiana | 41. Tanzania |
| 19. Gabon | 42. Togo |
| 20. Gambia | 43. Trinidad & Tobago |
| 21. Ghana | 44. Uganda |
| 22. Guinea | 45. Venezuela |
| 23. Guinea-Bissau | |

Thailand is currently experiencing ongoing sporadic transmission of the mosquito-borne Zika virus. All travelers are advised to protect themselves from mosquito bites while in Thailand. Given possible transmission of the disease to unborn babies, pregnant women should consider postponing travel to Thailand or talk to their doctor about the implications of traveling to Thailand during this time.

In addition to the above, Medical Services Division at HQ advises that pregnant UN Personnel should not undertake duty travel or be relocated to countries/areas where local transmission of Zika virus is known to occur. Women who are seeking pregnancy should obtain individual advice from their medical practitioner on risk management regarding their plans to travel into a Zika-affected area. For further First-aid and emergency medical service is available at the Medical Centre, which is located on the ground floor of the UNCC, during weekdays. The ESCAP Medical Officer and Nurse are available from 0730 to 1545 hours, with the exception of lunch time from 1200 to 1245 hours. Appointments may be made through extensions 1352 or 1761.

Participants are strongly encouraged to subscribe to a travel or health insurance which is valid in the Kingdom of Thailand, in order to cover any medical bills or hospitalization fees.

The United Nations buildings are smoke-free areas. Smoking is permitted only in the designated areas outside of the buildings.

Foreign currency declaration

Any person who brings or takes an aggregate amount of foreign currency exceeding US\$ 20,000 or its equivalent into or out of the Kingdom of Thailand shall declare such amount of foreign currency to a Customs Official. Failure to make such a declaration or making any false declaration to a Customs official is a criminal offence.

Currency exchange facilities are available at hotels and all over Bangkok. Such services are also available at the Siam Commercial Bank, United Nations Branch, which is located on the first floor of the Service Building (telephone extension 2168). The Bank opens from 0830 to 1530 hours, with no lunch break, from Monday to Friday.

Accessibility support for persons with disabilities

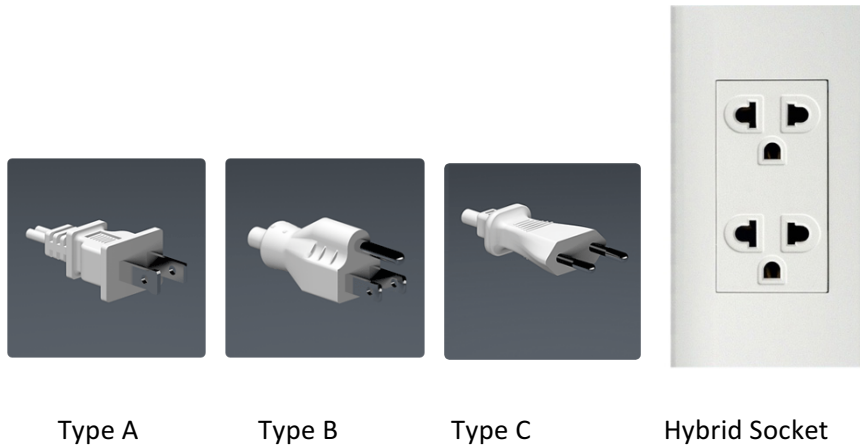
In order to enhance accessibility to the United Nations Conference Centre (UNCC) for persons with diverse disabilities, whether visual, physical, brain lesions, hearing or speech impairments, a set of assistive devices are available upon request in a designated area at the Accessibility Centre, first floor, UNCC. For more information, please email escap-conference-management@un.org or call +66.2.2881806.

Visa requirements

Please see Annex I for lists of Countries and Territories entitled for Visa Exemption and Visa on Arrival. For those countries which are not entitled to Visa Exemption or Visa on Arrival, please contact the Royal Thai Embassy/Consulate General responsible for consular affairs in your country.

Electric Plug and Socket

The electric power in Thailand is 220V running at 50Hz and the plug types used are either type A, type B, or type C*. A hybrid socket is almost universally found, which accepts a combination of the above plug types. Delegates are strongly encouraged to carry their own adapters for use with laptops and other electrical appliances as the Secretariat will not be able to provide these. In case of need, adapters can be purchased from shops in the city dealing in electronic and electrical items.



Event website

Latest information on the event is available at:

<https://sustainabledevelopment.un.org/sdinaction/Developing-Partnerships-for-SDGS-Asia-Pacific>

Contact information

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Environment and Development Policy Section, Economic and Social Commission for Asia and the Pacific (ESCAP)

E-mail: amanuma@un.org

ANNEX I

Visa requirements

1. Participants are REQUIRED to obtain an appropriate entry visa from the Royal Thai Embassy or the Royal Thai Consulate-General before entering to Thailand, EXCEPT for those nationals listed below.

List of countries and territories entitled for visa exemption and visa on arrival		
Ordinary passport		
A. Visa exemption for a maximum of 14 days		
1. Cambodia	2. Myanmar (International Airports only)	
B. Visa exemption for a maximum of 30 days		
1. Australia	18. Ireland	35. Poland
2. Austria	19. Israel	36. Portugal
3. Bahrain	20. Italy	37. Qatar
4. Belgium	21. Japan	38. Russian Federation
5. Brunei Darussalam	22. Kuwait	39. Singapore
6. Canada	23. Liechtenstein	40. Slovak Republic
7. Czech Republic	24. Lao People's Democratic Republic	41. Slovenia
8. Denmark	25. Luxembourg	42. South Africa
9. Estonia	26. Macao, China	43. Spain
10. Finland	27. Malaysia	44. Sweden
11. France	28. Monaco	45. Switzerland
12. Germany	29. Mongolia	46. Turkey
13. Greece	30. Netherlands	47. United Arab Emirates
14. Hong Kong, China	31. New Zealand	48. United Kingdom of Great Britain
15. Hungary	32. Norway	and Northern Ireland

16. Iceland	33. Oman	49. United States of America
17. Indonesia	34. Philippines	50. Vietnam
C. Visa exemption for a maximum of 90 days		
1. Argentina	3. Chile	5. Peru
2. Brazil	4. Republic of Korea	
Diplomatic / Official Passport		
A. Visa exemption for a maximum of 30 days		
1. Cambodia	8. Macao, China	
2. Brunei Darussalam	9. Mongolia	
3. China	10. Myanmar	
4. Ecuador	11. Oman	
5. Hong Kong, China	12. Pakistan (Diplomatic Passport only)	
6. Indonesia	13. Singapore	
7. Lao People's Democratic Republic	14. Vietnam	
B. Visa exemption for a maximum of 90 days		
1. Albania	16. India	31. Poland
2. Argentina	17. Israel	32. Romania
3. Austria	18. Italy	33. Russian Federation
4. Belgium	19. Japan	34. Slovak Republic
5. Bhutan	20. Republic of Korea	35. South Africa
6. Brazil	21. Liechtenstein	36. Spain (Diplomatic Passport only)
7. Chile	22. Luxembourg	37. Sri Lanka
8. Colombia	23. Malaysia	38. Switzerland
9. Costa Rica	24. Mexico	39. Tajikistan
10. Croatia	25. Montenegro (as of 31 Oct 2015)	40. Tunisia
11. Czech Republic	26. Nepal	41. Turkey
12. Estonia (Diplomatic Passport only)	27. Netherlands	42. Ukraine

13. France (Diplomatic Passport only)	28. Panama	43. Uruguay
14. Germany	29. Peru	
15. Hungary	30. Philippines	
Visa on arrival (for a maximum of 15 days)		
1. Andorra	11. Maldives	
2. Bulgaria	12. Malta	
3. Bhutan	13. Mauritius	
4. China	14. Romania	
5. Cyprus	15. San Marino	
6. Ethiopia	16. Saudi Arabia	
7. India	17. Taiwan	
8. Kazakhstan	18. Ukraine	
9. Latvia	19. Uzbekistan	
10. Lithuania		

Updated as of 26 October 2015 by the
Department of Consular Affairs, Ministry of
Foreign Affairs of Thailand

2. Participants holding UN Laissez-Passer (UNLP) travelling on official business to Thailand are REQUIRED to obtain an appropriate visa before entering.

3. To apply for an appropriate entry visa to Thailand, participants are required to contact the respective Royal Thai Embassy/Consulate-General for accurate information regarding visa application procedures and required documents. The list of Royal Thai Embassy/Consulate-General can be found at www.thaiembassy.org.

4. Participants who may wish to apply for a visa outside of their country of residence or that reside in a country where there is no Royal Thai Embassy/Royal Thai Consulate should check the location where it is possible for them to apply for a Thai visa. Please note that certain nationalities, for security reasons, are only allowed to apply for a visa at the Royal Thai Embassy/Consulate-General which holds jurisdiction over a specific territory. For further information, please consult your meeting organizer.

6. Participants who wish to apply for a visa on arrival at Suvarnabhumi International Airport should follow the below requirements:

(a) The applicant must possess a passport with the validity of at least six months and must be in possession of a valid return ticket with date of departure within 15 days of the date of entry;

(b) The applicant must fill out an application form, which is available at the Visa-on-Arrival counter at Suvarnabhumi International Airport, supply one recent passport-sized photograph and a fee of baht 1,000.

*NOTE: The information provided above is accurate as of **December 2015**. All participants are advised to consult with the Royal Thai Embassy/Consulate in their respective countries regarding the latest applicable immigration requirements prior to their departure to Thailand.*
