Side Event Request Form

PLEASE PRINT ALL ENTRIES IN BLOCK LETTERS.

Name of requesting organization: ____________________________

Contact Person: ____________________________

Address: ____________________________________________

Telephone: __________________ Fax: ___________________ E-mail: __________________

Title of the Side Event (Please attach a separate page with a detailed description, including all organizing partners, the thematic focus, speakers and potential contribution to the Ocean Conference)

Preferred dates and times (Please indicate more than one option)

<table>
<thead>
<tr>
<th>Priority</th>
<th>Date</th>
<th>Time Slot</th>
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</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>9:00 - 10:30</td>
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<tr>
<td>First</td>
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<td>Second</td>
<td></td>
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<tr>
<td>Third</td>
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</table>

Room capacity (please choose one):

30-60 persons........ 50-100 persons........ 100-300 persons...

Equipment and services (please note – laptops are not provided)

- Projector for PowerPoint presentation
- Projector for video playback (please provide format)
- Room screen
- Sound (in room microphones)

Any charges for services related to the side event will be covered by:

(Sponsoring Organization)

Signed by: ____________________________

(Name and title)

Please Indicate below the name and contact details in New York of the organizer or a representative.

Please send through https://sustainabledevelopment.un.org/contact by 31 March 2017