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**First Multi-Stakeholder Forum on Science, Technology and Innovative (STI Forum)**

 **New York, 15-16 May 2017**

**Side Event Request Form**

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| **PLEASE PRINT ALL ENTRIES IN BLOCK LETTERS.** |
| Name of requesting organization: |  |
| Contact person: |  |
| Address: |  |
|  |  |
| Telephone: |  |  |  | E-mail: |  |
| **Title of the Side Event** (Please attach a detailed description, including all organizing partners, thematic focus, speakers and potential contribution to the STI Forum)  |
|  |
|  |
| **Preferred date / time** (Please indicate more than one option) |
| **Priority** | **Date** | **Time** |
| **15 May 2017** | **16 May 2017** |  **1:15-2:30 PM** | **6:15 – 7:30 PM** |
| **First** |  |  |  |  |
| **Second** |  |  |  |  |
| **Third** |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| **Room capacity** (please choose one) |
| 30-50 persons    |  |  | 50-1000 persons    |  |  | 100-500 persons    |  |  |
| **Equipment and services (**please note – laptops are not provided) |
| Projector for Power Point presentation |  |  | Projector for video playback (please provide format)  |  |  |
| Room screen |  |  | Sound (in room microphones) |  |  |
| **The costs related to the use of the above equipment and services will be covered by:** |
|  |
|  |
| (Name of the Organization) |
| ***Signed by:*** |  |
| (Please print full name and title below the signature line)  |  |
|  |  |
| **Please indicate below the name and contact details of a New York- based contact point for the side event!** |
|  |
|  |

 **Please send completed form through** [**sustainabledevelopment.un.org/contact**](https://sustainabledevelopment.un.org/account.php?menu=1727) **no later than 10 April 2017 (New York time) with the subject: STI Forum Side Event Application.**