



United Nations

Department of
Economic and
Social Affairs



Capacity Development Webinar Series

on

“Leveraging Digital Governance & Spearheading Innovative Digital Solutions to Address the COVID-19 Pandemic in Caribbean SIDS”

Organized by the United Nations Department of Economic and Social Affairs (UN DESA)

in collaboration with

*UN Economic Commission for Latin America and the Caribbean (UN ECLAC) and
the Caribbean Community (CARICOM) Secretariat
with the support of the Caribbean Telecommunications Union (CTU)*

Wednesday 23 September 2020

01:00 – 03:30 PM (EDT, New York Time)

WebEx Meeting Room (For Panelists):

<https://undesa.webex.com/undesa/onstage/g.php?MTID=ef9b8c8cc1b46ab42fa921db0b82f4ad3>

Meeting password (for speakers only): digital_gov

Meeting number: 160 877 6683

Guidance Note for Speakers

Moderator

- **Ms. Veronique Verbruggen**, Senior Inter-Regional Advisor, Division for Public Institutions and Digital Government (DPIDG), Division for Public Institutions and Digital Government, United Nations Department of Economic and Social Affairs (UN DESA)

Opening Remarks

- **Ms. Francesca Spatolisano**, Assistant-Secretary-General for Policy Coordination and Inter-Agency Affairs, UN Department of Economic and Social Affairs (UN DESA)
- **Mr. Mario Cimoli**, Deputy Executive Secretary of ECLAC United Nations Economic Commission for Latin America and the Caribbean (UN ECLAC)
- **Mr. Joseph Cox**, Assistant Secretary General Trade and Economic Integration (TEI), CARICOM Secretariat

Moderator:

- **Mr. Vincenzo Aquaro**, Chief Digital Government Branch, DPIDG, UN DESA



Panel Discussion

- **Mr. Nigel Cassimire**, Acting Secretary General
Caribbean Telecommunications Union (CTU)
- **Ms. Jennifer L. Britton**, Deputy Programme Manager
ICT for Development (ICT4D)
Caribbean Community (CARICOM Secretariat)
- **Mrs. Teresa Wankin**, Secretary General
CANTO, Caribbean
- **Ms. Carol Roach**, Acting Director
Department of Transformation and Digitization, Government of the Bahamas
- **Mr. Devon Rowe**, Executive Director
Caribbean Centre for Development Administration (CARICAD)
- **Mr. Spencer Thomas**, Chairman
National Telecommunications Regulatory Commission, Grenada

Open Discussion / Q&A

- **Panelists**

Closing Remarks & Wrap-up

- **Wrap up by the moderators**

Agenda	
Time (EDT)	
1:00-1:20 pm (20 mins)	<p>Moderator:</p> <ul style="list-style-type: none"> • Ms. Veronique Verbruggen, Senior Inter-Regional Advisor, Division for Public Institutions and Digital Government (DPIDG), UN Department of Economic and Social Affairs (UN DESA) <p>Opening Remarks:</p> <ul style="list-style-type: none"> • Ms. Francesca Spatolisano, Assistant-Secretary-General for Policy Coordination and Inter-Agency Affairs UN Department of Economic and Social Affairs (UN DESA) • Mr. Mario Cimoli, Deputy Executive Secretary of ECLAC United Nations Economic Commission for Latin America and the Caribbean (UN ECLAC) • Mr. Joseph Cox, Assistant Secretary General Trade and Economic Integration (TEI), CARICOM Secretariat



<p>1:20-2:25 pm (65 mins) (9 mins. each)</p>	<p style="text-align: center;">The Critical Role of Digital Government in the Caribbean in the Post COVID-19 Era</p> <p>Moderator:</p> <ul style="list-style-type: none"> • Mr. Vincenzo Aquaro, Chief Digital Government Branch DPIDG, UN DESA <p>Members of the panel:</p> <ul style="list-style-type: none"> • Mr. Nigel Cassimire, Acting Secretary General Caribbean Telecommunications Union (CTU) • Ms. Jennifer L. Britton, Deputy Programme Manager ICT for Development (ICT4D) Caribbean Community (CARICOM Secretariat) • Mrs. Teresa Wankin, Secretary General CANTO, Caribbean • Ms. Carol Roach, Acting Director Department of Transformation and Digitization, Government of the Bahamas • Mr. Devon Rowe, Executive Director Caribbean Centre for Development Administration (CARICAD) • Mr. Spencer Thomas, Chairman National Telecommunications Regulatory Commission, Grenada
<p>2:25–3:25 pm (60 mins)</p>	<p>Open Discussion/ Q&A</p> <ul style="list-style-type: none"> • Panelists
<p>3:25–3:30 pm (5 mins)</p>	<p>Closing Remarks</p> <ul style="list-style-type: none"> • Wrap up by the moderators



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I. Pre-Test Calls Before the Webinar & WebEx Log-in Information

Week before the Webinar: To ensure smooth operation of the Webinar with connection of the speakers to the WebEx meeting room and address any technical inquiries the speakers may have, we would like to kindly request all speakers (moderator, panelists and discussants) to join the rehearsal in the week before the Webinar on **Wednesday 16 September 2020 at 03PM (EDT, New York Time)** by clicking on the following link: <https://undesa.webex.com/undesa/e.php?AT=SI&From=GPS&MK=1608828244> (event password for panelists : test). As this is the rehearsal with the simulation of the real connection environment during the Webinar, your kind cooperation to join this pre-test call would be greatly appreciated.

On the Webinar Day: On the day of the Webinar, we would like to ask all speakers/panelists to connect to the WebEx meeting room 30 minutes before the start of the Webinar **at 12:30 PM (EDT, New York Time) Wednesday, 23 September** for the final check on the connection of speakers and any last-minute technical arrangements that may need.

Please kindly take note of the link for the Webinar (*Links are exclusively for speakers*). The log-on details: <https://undesa.webex.com/undesa/onstage/g.php?MTID=ef9b8c8cc1b46ab42fa921db0b82f4ad3>

Please enter: 1) First Name; 2) Last Name; 3) Email Address; and 4) Panelist Password: digital_gov

**We ask the speakers to log-in the WebEx with your Full Name, so that the names can appear on the list during the meeting.*

** Please kindly check that your microphone is not muted when you are speaking during the Webinar.*

II. Open discussion and Q&A

Speakers will be invited to answer questions. We have 60 minutes for the Q&A session. Please be advised that depending on the time available, all the questions that we will collect on the basis of the pre-registered participants may not be fully addressed as we also need to pick up some insightful questions received during the Webinar through the WebEx Q&A box. We will keep you updated if we have a sufficient set of pre-registered questions.

III. Submission of PPTs, Background Materials, Bios/Photos and Telephone Numbers

Please kindly send us **your bio (1 short para)** and **headshot photo** to be used during the Webinar to introduce the speakers at your earliest convenience, but not later than 11 September 2020. We also kindly ask all speakers to check and confirm your names, titles, positions and organizations indicated in the Agenda and let us know in case changes are needed.

IV. Time Management

In order to ensure effective and timely management of the Webinar and sufficient time allocated for answering the questions received from the audience, we would like to ask for kind cooperation of all speakers to strictly keep the allocated time for their interventions.



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Please kindly be advised in advance that there will be “**1-minute Left**” & “**Time Over**” messages sent to your WebEx Chat box by our staff for your kind attention. We greatly appreciate your kind cooperation in advance.

V. Recording of the Webinar

Please kindly be advised in advance that the Webinar will be recorded, and the Webinar recording will be uploaded on the website <https://www.un.org/development/desa/en/webinars.html> after the event.

VI. Technical Assistance

In case of any technical issues experienced during the Webinar, our staff will provide help to address them.

Please be kindly advised in advance that if there is any connection issue during the Webinar and speakers cannot be reconnected online, our UNPOG staff will call the speaker to speak through the phone. Please kindly provide the best number to be reached at.

In case of you need any technical help, please contact our staff at:

Ms. Benedicte Niviere

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