



THE PRESIDENT
OF THE
GENERAL ASSEMBLY

28 November 2014

Excellency,

By its resolution 68/6 of 9 October 2013 containing the “Outcome document of the special event to follow up efforts made towards achieving the Millennium Development Goals”, the General Assembly called upon the Secretary-General to synthesize the full range of inputs and to present a synthesis report before the end of 2014 as a contribution to the intergovernmental negotiations in the lead up to the Summit.

I have the honour to inform you that I will be convening an informal meeting of the plenary to hear a briefing by the Secretary-General of the United Nations, His Excellency Ban Ki-moon, on his synthesis report.

The briefing will take place on Thursday, 4 December 2014, at 10 a.m., in the General Assembly Hall.

The advance unedited version of the synthesis report is expected to be available on the day of the briefing.

Please accept, Excellency, the assurances of my highest consideration.

A handwritten signature in black ink, appearing to read 'Sam Kahamba Kutesa'.

Sam Kahamba Kutesa

To All Permanent Representatives
And Permanent Observers
To the United Nations
New York