



**Ministerial Meeting
Food Security and Climate Adaptation
in Small Island Developing States**

**Italia Pavilion - EXPO Milano 2015
Milan, Italy
14-16 October 2015**

INFORMATION NOTE FOR PARTICIPANTS

1. Venue

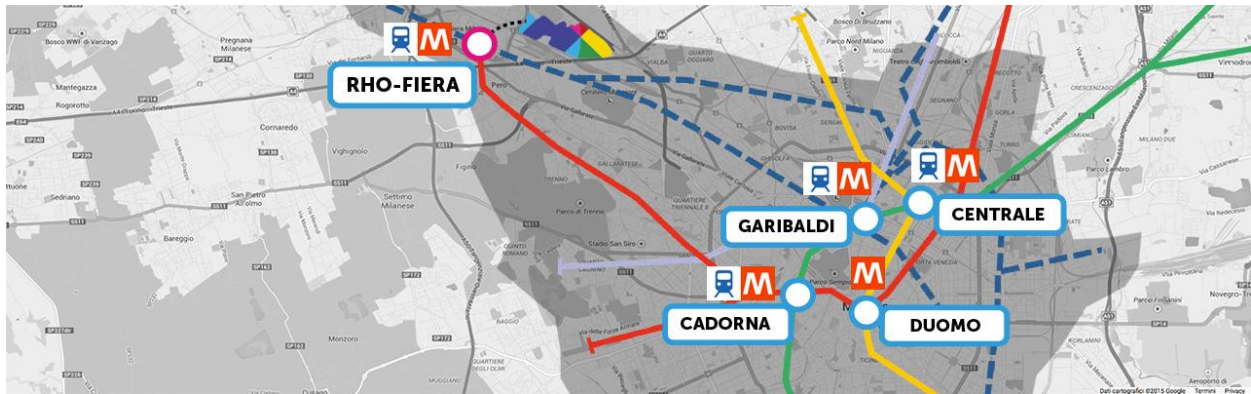
The Ministerial meeting will take place at the Auditorium of the Italia Pavilion, within the EXPO Milano 2015 area.

The EXPO Milano 2015 site is located a few kilometers from the center of Milan, with direct public transport links from the city of Milan, as well as to the three main Milan airports, Linate, Malpensa and Bergamo Orio al Serio.

The name of the train and subway stops of the EXPO Milano 2015 is Rho-Fiera.

Detailed information on how to reach the EXPO Milano site can be found at:

<http://www.expo2015.org/en/explore/exhibition-site/how-to-reach-the-expo-site>



2. Visa arrangements

Participants are required to make their own Visa arrangements at the Italian consulate or embassy nearest to their place of residence. A list of Italian consulates and embassies can be found at <http://www.esteri.it/mae/en/ministero/laretediplomatica/>. Please refer to Annex I for list of countries requiring Visa.

3. Travel arrangements

Participation of officials (Ministers and Permanent Representatives) from SIDS will be funded by the United Nations Department of Economic and Social Affairs (UN-DESA) thanks to the generous contribution of the Government of Italy.

Accordingly, travel arrangements for sponsored participants will be made through UN-DESA, which will provide them with a round trip ticket, terminal expenses and pro-rated daily subsistence allowance (DSA).

All other participants are requested to make their own travel arrangements and are advised to arrive in Milan one day prior to the Meeting.

4. Arrival at the Airport(s)

The city of Milan is served by two airports. Malpensa (international flights) and Linate (domestic and some connecting flights).

The Malpensa airport is located 50 kilometers (31 miles) from the center of Milan.

The following transportation options are available to and from the airport:

- Train: Milan Malpensa Terminal 1 is connected with the Malpensa Express train to Porta Garibaldi station, which is a few minutes walking distance from the Atahotel Executive (See details on accommodation below). To transfer from Terminal 1 to Terminal 2 and vice versa there is a free shuttle running 24 hours a day, approx. every 7 minutes during the day and approx. every 30 minutes during the night (from 22.45 hours to 05.15 hours). More information is available at <http://www.milanomalpensa-airport.com/en/directions-and-parking/by-train>). For tickets see <http://www.malpensaexpress.it/en/>
- Bus service: Buses are available from Milan Malpensa to Milano Centrale (Milan Central Station). Further information can be found at <http://www.milanomalpensa-airport.com/en/directions-and-parking/by-coach>

- Taxi service: Taxis are available at the arrival terminal. Average price is around 100 euros to Milan center.

Other information about transport services and Malpensa airport facilities is available at <http://www.milanomalpensa-airport.com/en>

The Linate airport is located 7 kilometers (4,6 miles) from the center of Milan.

The following transportation options are available to and from the airport:

- Bus service: Buses are available from Linate airport to Milano Centrale (Milan Central Station). Further information can be found at <http://www.milanolate-airport.com/en/directions-and-parking/by-coach>
- Taxi service: Taxis are available at the arrival terminal. Average price is around 20 euros to the city center.

Other information about transport services and Linate airport facilities is available at <http://www.milanolate-airport.com/en>

5. Hotel accommodation and transportation to the venue of the meeting

UN-DESA will provide sponsored participants with hotel accommodation - including breakfast - at the Atahotel Executive on the nights of 13, 14, 15 and 16 October and will take care of the lodging costs (excluding room services and other incidental expenses such as food, drinks, etc.)

The Atahotel Executive is located in Via Don Luigi Sturzo, 45, 20154 Milano, Italy, close to *Porta Garibaldi* train station and the M2 (Green line) and M5 (Lilac line) subway lines. More information about facilities and other amenities provided by the hotel can be found at <http://www.atahotels.it/en/executive>

For all other participants to the meeting, UN-DESA can facilitate, on their request, reservations to the Atahotel Executive at the daily rate of 169 euros (+5 euro city tax per night) for a double room for single use. Availability of additional rooms will depend on the hotel occupation rate and not on the meeting organizers.

UN-DESA will provide scheduled transportation by bus for all participants between the hotel and the venue of the meeting. Buses will depart from the Atahotel Executive in the morning of 14, 15 and 16 October to bring all participants to the conference site at the EXPO Milano 2015. Buses will transport all participants back to the hotel at the conclusion of each day.

Participants' security during the transportation will be ensured by the host country.

Further logistic details regarding the bus departures from/to the hotel and the EXPO Milano site and the activities planned for World Food Day on Friday 16 October will be shared shortly.

6. Daily Subsistence Allowance (DSA) disbursement

As per UN rules and procedures, UN-DESA will provide sponsored participants with terminal expenses USD 152 and a reduced daily subsistence allowance (DSA) to cover daily expenditures (excluding hotel costs). Reduced DSA represents 50% of the applicable October DSA for Milan (For your information, 50% of DSA for September is 141 euros).

Non-sponsored participants are responsible for their own expenses.

7. Registration

Registration will take place between 5 and 7 pm on Tuesday 13 October and from 7 to 8 am on Wednesday 14 October in the lobby of the Atahotel Executive.

All participants will be provided with complimentary 3 day passes to the EXPO Milano 2015, which are to be carried at all times. Please note that the venue of the meeting cannot be accessed without the EXPO Milano pass.

Additional passes will be provided to participants to enter the Hall where the World Food Day celebrations will take place on 16 October at the presence of the United Nations Secretary-General.

8. Documentation

Documentation on the Ministerial meeting will be made available at the following website: <https://sustainabledevelopment.un.org/?page=view&nr=1756&type=13&menu=1634>

9. Currency and Banking Services

The local currency is the Euro. All major foreign currencies are exchangeable in Italy.

10. Telecommunication Services

TIM, Vodafone, Wind and Tre provide cellphone coverage in 98% of the territory.

11. Working Languages

The Meeting will be conducted in English. Simultaneous interpretation services will be provided in Spanish and French.

12. Additional information

The weather in Milan is typically Mediterranean, with average temperatures that can range from 19 to 11 degrees Celsius (66 to 52 Fahrenheit) in October. The voltage in Italy is 220-240V (frequency 50 hz) and power sockets are of the type F and L (See picture below)



Although some hotels provide outlet adapters for certain configurations, it is advisable to bring one or purchase one before arriving to Milan.

The time zone of Milan is Central European Time (GMT+1)

13. Contact information – UN-DESA

For further information or clarification, participants may wish to contact following DESA staff members:

Ms. Stephanie Rambler: rambler@un.org

Ms. Saeko Kajima: kajima@un.org

Ms. Federica Pietracci: pietracci@un.org

Ms. Maria Elena Reyes-Bly (travel arrangements for sponsored participants): reyes-bly@un.org

Annex I

List of SIDS countries and Visa requirements:

Country	Visa	Embassy/Consulate
Antigua and Barbuda	No	
Bahamas	No	
Barbados	No	
Belize	Yes	Mexico City, Mexico
Cape Verde	Yes	Dakar, Senegal <i>Exemption up to 90 days for holders of diplomatic passport</i>
Comoros	Yes	Dar Es Salaam, Tanzania
Cook Islands	Yes	Wellington, New Zealand
Cuba	Yes	Habana, Cuba
Dominica	No	
Dominican Republic	Yes	Panama City, Panama
Fiji	Yes	Canberra, Australia
Jamaica	Yes	Miami, USA
Grenada	No	
Guinea Bissau	Yes	Dakar, Senegal
Guyana	Yes	Caracas, Venezuela
Haiti	Yes	Panama City, Panama
Kiribati	Yes	Wellington, New Zealand
Marshall Islands	Yes	Wellington, New Zealand
Maldives	Yes	Colombo, Sri Lanka
Mauritius	No	
Micronesia	Yes	Canberra, Australia
Nauru	Yes	Canberra, Australia
Niue	Yes	Wellington, New Zealand
Palau	Yes	Manila, The Philippines
Papua New Guinea	Yes	Canberra, Australia
Samoa	No	
Singapore	No	
Seychelles	No	
Sao Tome and Principe	Yes	Luanda, Angola
Solomon Islands	Yes	Canberra, Australia
St. Kitts and Nevis	Yes	Panama City, Panama
St. Lucia	No	
St. Vincent and the Grenadines	No	
Suriname	Yes	Brasilia, Brazil
Timor Leste	No	
Tonga	Yes	Wellington, New Zealand
Trinidad and Tobago	No	
Tuvalu	Yes	Wellington, New Zealand
Vanuatu	No	