

3 February 2016

Excellency,

Paragraph 83 of "Transforming our world: the 2030 Agenda for sustainable development" mandated me to conduct a process of consultations on the scope, methodology and frequency of the Global Sustainable Development Report as well as its relation to the SDG Progress Report. As per this mandate, the outcome of these consultations should be reflected in the Ministerial Declaration of the HLPF session in 2016.

I have the honour to inform you that I have appointed H.E. Mr. Jürg Lauber, Permanent Representative of Switzerland to the United Nations, to facilitate these consultations. The consensus to be reached among Member States on the elements mentioned in the Summit mandate will be reflected as an agreed text to be included in the HLPF Ministerial Declaration.

The consultations will start in early March and should be concluded by 15 April 2016. Details on the consultation process, including dates for the first informal meeting and subsequent meetings, will be announced by the facilitator in due course. Attached to this letter is a concept note that reflects the main elements of this process.

I encourage Member States to participate actively in these important discussions.

Please accept, Excellency, the assurances of my highest consideration.

Oh Joon President of ECOSOC

All Permanent Representatives to the United Nations
New York